

Library Services and Technology Act FY 2004 Grant Application

See page 10 of the FY 2004 LSTA Grant Program Handbook for Complete Instructions

A. Identification

Library of Michigan Use Only:

Application #: _____

Project #: _____

Award: _____

- Funding Area: ☐ Collaboration and Partnership
☐ MeLCat Preparedness (choose one of the grant areas below)
☐ Upgrade or Migration to MeLCat Compliant ILS
☐ New Participation in Shared ILS by Non-Automated Library
☐ Cooperatives Assisting Libraries

LSTA Funds Requested: \$ _____

Cash Match (if applicable): \$ _____ (For Collaboration and Partnership 20% Cash Match is required)

Total Project Cost: \$ _____ (Must equal LSTA Funds Requested plus Cash Match)

Title: _____

Applicant Library Name: _____

Type of Library: ☐ Public ☐ School ☐ Academic ☐ Special ☐ Multitype

URL: _____

Director: _____ Email: _____

Phone: _____ Fax: _____

Address: _____
Street/P.O. Box

City Zip Code County

Legislative District Information (enter a single district representing the physical location of the above named library):

U.S. House of Representatives District: _____

MI Senate District: _____ MI House of Representatives District: _____

- Eligibility Checklist: ☐ Have one or more paid library staff
(Check all that apply) ☐ Have a regular schedule of library service
☐ Have a dedicated facility for library purposes
☐ Have an annual budget with funds reserved for library materials and services
☐ Have a record of multitype library cooperation

Estimated Number of Persons to be Served by the Project: _____



*The original and six copies of the application must be RECEIVED at the
Library of Michigan no later than 5:00 pm on January 30, 2004.
Library of Michigan, Attn: LSTA Team, PO Box 30007, Lansing, MI 48909-7507*

Applicant Library Name: _____

B. Project Administration

Fiscal Agency: _____ Fiscal Agency's Year End: _____

Fiscal Agent: _____
Name Title

Telephone Fax Email

Grant Administrator: _____
Name Title

Telephone Fax Email

Authorized Official: _____
Name Title

Telephone Fax Email

C. Abstract

Use only space provided

Target Population's Need for Project:

Project Purpose(s) (answers the questions: what we do, for whom, to what end or for what expected outcome or benefit):

Project Description and Activities:

Project Outcome(s):

Applicant Library Name: _____

D. Federal LSTA Principle Purpose

Check **one** purpose that applies most closely to the project:

- ☐ Library technology, connectivity and related services
- ☐ Services for lifelong learning and access to information
- ☐ Services to persons having difficulty using libraries

E. LSTA Goals for Michigan

Check **one** goal that the project most closely works to achieve:

- ☐ Goal 1: Provide all Michigan residents statewide access to the widest possible range of information, library resources and services to advance and enhance their lives as workers, students, citizens, family members, and lifelong learners.
- ☐ Goal 2: Increase equity of information access and library service by providing special assistance to areas of the state where library services are inadequate (underserved rural and urban communities), and to libraries that are working to provide service to persons having difficulty using a library.
- ☐ Goal 3: Foster innovation and technical improvements in information services by funding leading edge projects in libraries that meet and anticipate constantly changing needs for library services and information needs of Michigan's residents.

F. Performance Categories

Established for IMLS' strategic plan, the six performance categories describe the strategic areas on which IMLS grant funds are focused.

Select up to three categories; please rank with "1" being the best description.

- _____ Enhance a lifetime of learning opportunities (**Education**)
- _____ Provide access to information, resources and ideas (**Access**)
- _____ Provide tools for the future (**Tools for the future**)
- _____ Strengthen families and children (**Families and children**)
- _____ Strengthen communities (**Communities**)
- _____ Sustain cultural heritage (**Cultural heritage**)

Applicant Library Name: _____

G. Service Descriptors

Select up to three primary service descriptors that reflect the kind of service on which the project focuses. Refer to *Appendix D* for a list of secondary descriptors. Optionally, select up to three secondary descriptors from this list, and insert its respective letter below.

- ☐ 1. Continuing education for the public _____
- ☐ 2. Cultural heritage programs _____
- ☐ 3. Digitization and digital library projects _____
- ☐ 4. Economic development _____
- ☐ 5. Education-related services for children and teens _____
- ☐ 6. Information access and services _____
- ☐ 7. Institutional library services _____
- ☐ 8. Intergenerational programs _____
- ☐ 9. Interlibrary loan _____
- ☐ 10. Literacy programs _____
- ☐ 11. Marketing and promotion of library services _____
- ☐ 12. Mobile services _____
- ☐ 13. Outreach services _____
- ☐ 14. Rural library services _____
- ☐ 15. Software and equipment _____
- ☐ 16. Staff development, education and training _____
- ☐ 17. Technology infrastructure _____
- ☐ 18. Training for the public _____
- ☐ 19. Urban library services _____
- ☐ 20. Virtual library services _____

H. User Descriptors

Select up to three primary user descriptors for the project.

Select up to three secondary descriptors for "People with special needs".

- ☐ Children
- ☐ Institutionalized persons (includes people in correctional, hospital, and penal institutions)
- ☐ Library staff
- ☐ Non/limited English speaking persons
- ☐ People with special needs (includes children)
 - ☐ Blind and visually-impaired persons
 - ☐ Deaf and hearing-impaired persons
 - ☐ Developmentally disabled
 - ☐ Homebound persons
- ☐ Pre-school children
- ☐ Public library trustees
- ☐ Rural populations
- ☐ Senior citizens
- ☐ Statewide public
- ☐ Urban populations
- ☐ Young adults and teens

Applicant Library Name: _____

I. Narrative

Must include all of the following:

1. **Relationship to Federal LSTA Goals** - Describe how the project meets the goals of the Library Services and Technology Act (see *Appendix C* of handbook).
2. **Relationship to LSTA Five Year Plan for Michigan** - Describe the relationship of the project to the Library of Michigan LSTA Five-Year Plan for Michigan (www.michigan.gov/lsta). Describe how the project will contribute toward Michigan's progress in achieving the stated goal(s).
3. **Relationship to performance categories, service descriptors, and user descriptors** - Explain the project's relationship to these categories and descriptors.
4. **Project need** - Describe how the need for this project was determined. Provide statistical data and demographic information. Describe the current level of service provided to the target population. If the project is technology related, include a description of the current technology, technology related needs and the longer term plan for technology. Describe the impact should the project **not** receive funding. Cite sources of all data used.
5. **Multitype cooperation and resource sharing** - Describe the established history of resource sharing and cooperation with other libraries and/or community agencies. Describe the collaborative activities of the proposed project and the contributions of each project partner.
6. **Outcomes and objectives** - Describe the outcomes and objective(s) of the project, and clearly relate them to the identified needs. These objectives also will be listed with their associated activities and budgets.
7. **Local resources** - Explain the local resources that will be used to assist with the project, such as funding, outreach, or technical support.
8. **Continuation and sustainability** - Describe the plans to continue the project beyond the grant period. Include plans for funding, and if applicable, for the use of project evaluation in support of future funding.
9. **Awareness** - Describe how the target population will be made aware of the improved library service.

Applicant Library Name: _____

I. Narrative

Reproduce as necessary

Applicant Library Name: _____

J. Project Objective:

Reproduce as necessary

Objective# ____ :

Project Activities:

Budget for this Objective:

Budget Category	Explanation	Total Cost
	Provide supporting calculations, e. g., 1,000 brochures @ .03	
		Total \$

Applicant Library Name: _____

K. Summary In-Kind Support (Narrative and Budget):

Reproduce as necessary

Describe Activity:

Budget:

Budget Category

Monetary Equivalent

Describe Activity:

Budget:

Budget Category

Monetary Equivalent

Applicant Library Name: _____

L. Summary Budget for the LSTA Project

Budget Categories:	Total Project Cost:
A. Library Materials and Supplies	_____
B. Professional Services and Costs	_____
C. Promotion and Outreach	_____
D. Technology	_____
E. Training	_____
F. Miscellaneous	_____
TOTAL PROJECT COST	_____
-20% Cash Match (Collaboration & Partnership Only)	_____
LSTA Funds Requested	_____

Applicant Library Name: _____

M. Timeline

Reproduce as necessary

Include a step-by-step chronological list of all project activities, including steps in the evaluation process.

Applicant Library Name: _____

N. Evaluation Plan

Reproduce as necessary

Must include:

- (1) a description of what is to be measured;
- (2) data collection methodology;
- (3) target benchmarks used to determine success (quantifiable ways of measuring the impact of project objectives),
- (4) an element of Outcome Based Evaluation; and
- (5) a plan to share evaluation results.

Applicant Library Name: _____

O. Project Partners

Reproduce as necessary

Applicant Library Name: _____

P. CIPA Internet Safety Certification for Applicant

**Internet Safety Certification for Applicant
PUBLIC LIBRARIES
Program Year 2004 Funds**

As the duly authorized representative of the applicant public library, I hereby certify that (*check only **one** of the following boxes*):

- A. ☐ The applicant public library has complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act.
- B. ☐ The applicant public library has not yet complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act. However, the applicant library is undertaking actions, including any necessary procurement procedures, to put into place an Internet safety policy that meets these requirements. The applicant library will be in compliance with the requirements of Section 9134(f)(1) before the library receives funding for a subsequent program year.
- C. ☐ The requirements of Section 9134(f)(1) of the Library Services and Technology Act do not apply to the applicant library because no funds made available under the LSTA program will be used to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet for a public library or public elementary school or secondary school library that does not receive discounted E-Rate services under the Communications Act of 1934, as amended.

Signature of Authorized Representative

Printed Name of Authorized Representative

Title of Authorized Representative

Date

Name of Applicant Library/Program

Applicant Library Name: _____

P. CIPA Internet Safety Certification for Applicant (continued)

**Internet Safety Certification for Applicant
PUBLIC ELEMENTARY AND SECONDARY SCHOOL LIBRARIES
Program Year 2004 Funds**

As the duly authorized representative of the applicant library, I hereby certify that (*check only **one** of the following boxes*):

- A. ☐ The applicant school library has complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act.
- B. ☐ The applicant school library seeks a waiver of the certification required in A., above, because State or local procurement rules or regulations or competitive bidding requirements prevent the applicant library from certifying compliance with Section 9134(f)(1) of the Library Services and Technology Act. The applicant school library certifies that the library will comply with the requirements of Section 9134(f)(1) before the start of Program Year 2005.
- C. ☐ The requirements of Section 9134(f)(1) of the Library Services and Technology Act do not apply to the applicant library because no funds made available under the LSTA program will be used to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet for a public library or public elementary school or secondary school library that does not receive discounted E-Rate services under the Communications Act of 1934, as amended.

Signature of Authorized Representative

Printed Name of Authorized Representative

Title of Authorized Representative

Date

Name of Applicant Library/Program

Applicant Library Name: _____

P. CIPA Internet Safety Certification for Applicant (continued)

**Internet Safety Certification for
CONSORTIA OR OTHER GROUP APPLICANTS
Program Year 2004 Funds**

As the duly authorized representative of the applicant consortium or group, I hereby certify that (*check only one of the following boxes*):

- A. ☐ Prior to using any LSTA funds to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet for a public library or a public elementary school or secondary school library, the applicant consortium or group will collect and retain a duly completed Internet Safety Certification from every constituent public library or public elementary or secondary school library in accordance with requirements of Section 9134(f)(1) of the Library Services and Technology Act.
- B. ☐ The requirements of Section 9134(f)(1) of the Library Services and Technology Act do not apply to the applicant consortium or group because no funds made available under the LSTA program will be used to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet for a public library or public elementary school or secondary school library that does not receive discounted E-Rate services under the Communications Act of 1934, as amended.

Signature of Authorized Representative

Printed Name of Authorized Representative

Title of Authorized Representative

Date

Name of Applicant Library/Program

Q. Board Resolution Statement of Assurances

This is to certify that the _____
(Legal Entity)

Governing Board passed a resolution at its meeting of _____ for _____
(Date) (Name of library applicant)
to become an applicant and participant in the Library Services and Technology Act (LSTA) contract/grants program administered by the Library of Michigan.

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

- Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
- Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
- Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disabilities; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
- Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- Will comply, as applicable, with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. §§ 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction subagreements.
- Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. § 7401

- et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984, the Single Audit Act Amendments of 1996, and OMB Circular A-133.
18. As required by Executive Order 12549, Debarment and Suspension, and other responsibility matters, implemented at 45 CFR Part 1185 the applicant certifies to the best of his or her knowledge and belief that neither the applicant, nor its principals:
- (a) are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) have within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) transaction or contract under a public transaction; or in connection with a violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) are presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) have within a three-year period preceding this application had one or more public transactions (Federal, State, or Local) terminated for cause or default. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.
19. As required by the Drug-Free Workplace Act of 1988 and implemented at 45 CFR Part 1185, the undersigned, on behalf of the applicant, certifies that the applicant will or will continue to provide a drug-free workplace by:
- (a) publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the action that will be taken against employees for violation of such prohibition;
 - (b) establishing an ongoing drug-free awareness program to inform employees about:
 - (1) the dangers of drug abuse in the workplace;
 - (2) the grantee's policy of maintaining a drug-free workplace;
 - (3) any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) the penalties that may be imposed on employees for drug abuse violations occurring in the workplace
 - (c) making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
 - (d) notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will
 - (1) abide by the terms of the statement; and
 - (2) notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace not later than five calendar days after such conviction;
 - (e) notifying the agency in writing within ten (10) calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notices shall include the identification number(s) of each affected grant;
 - (f) taking one of the following actions within thirty (30) days of receiving notice under subparagraph (d)(2) with respect to any employee who is so convicted;
 - (1) taking appropriate personnel action against such an employee, up to and including termination consistent with the requirements of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 701 *et seq.*); or
 - (2) requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, state, or local health law or other appropriate agency;
 - (g) making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).
20. As required by Section 1352, Title 31 of the U.S. Code, and implemented for persons entering into a grant or cooperative agreement over \$100,000, the applicant certifies that to the best of his or her knowledge and belief that:
- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for

influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a federal grant, the making of a federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement;

(b) If any funds other than appropriated Federal funds have been paid or will be paid to any person (other than a regularly employed officer or employee of the applicant) for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Request Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants, loans and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

21. The undersigned, on behalf of the applicant, certifies to the best of his or her knowledge and belief that the applicant is not delinquent in the repayment of any Federal debt.

22. As required by the Civil Rights Act of 1964, the Rehabilitation Act of 1973, the Education Amendments of 1972, and the Age Discrimination in Employment Act of 1975, as implemented at 45 CFR Part 1180.44, the undersigned, on behalf of the applicant, certifies that the applicant will comply with the following nondiscrimination statutes and their implementing regulations:

- (a) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000 *et seq.*), which provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity receiving Federal financial assistance;
- (b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 701 *et seq.*), which prohibits discrimination on the basis of disability in Federally-assisted programs;
- (c) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-83, 1685-86), which prohibits discrimination on the basis of sex in education programs and activities receiving Federal financial assistance;
- (d) The Age Discrimination in Employment Act of 1975, as amended (42 U.S.C. § 6101 *et seq.*), which prohibits discrimination on the basis of age in Federally-assisted programs.

23. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program, including all regulations, guidelines, and standards lawfully adopted under the above statutes by the United States Institute of Museum and Library Services, and will ensure that LSTA funds will be used to supplement and not supplant local funds expended for library service purposes.

24. Declares that all information presented in this LSTA grant application is truthful to the best of the knowledge and belief of the undersigned. Proposals of applicants who knowingly present untruthful information will be rendered ineligible for funding.

The Applicant agrees that compliance with this Assurance constitutes a condition of continued receipt of Federal financial assistance, and that it is binding upon the applicant, its successors, transferees, and assignees for the period during which such assistance is provided. **(All four signatures must be original signatures - signature stamps and copies of signatures will NOT be accepted.)**

The Applicant understands that expenses for the approved project that are not covered by the LSTA award will be the responsibility of the Applicant Agency.

Board Chairperson Name (Type)

Signature

Date

Authorized Official (Type)

Signature

Date

Grant Administrator Name (Type)

Signature

Date

Fiscal Agent Name (Type)

Signature

Date